# **RRSA SILVER VIRTUAL ACCREDITATION Request Form**

Please send the completed form to your Professional Adviser. If you are unsure who this is you can check [here](https://www.unicef.org.uk/rights-respecting-schools/contact-us).

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| **Name of school:** | **Local authority:** |
| **Number of pupils on roll:** | **Type of school:** |
| **Name of RRSA Lead:** | **Email address of RRSA Lead:** |
| **Name of Headteacher:**  | **Email address of Headteacher:** |
| Please list 3 possible dates for your virtual accreditation visit. Please note that accreditations book up quite far in advance, particularly for the summer term, so please try to book at least a term ahead.1.2.3. |

**Preparing for your visit**

Once we allocate you a date you will be sent an email confirmation, a Teams meeting invite and a link to a secure folder where you can upload your evidence.

Further information about Silver Virtual Accreditation visits can be found on the RRSA website, [here](http://www.unicef.org.uk/rights-respecting-schools/getting-started/silver/silver-accreditation-visit/). Please do check out our downloadable templates to support you to collate your evidence and plan the visit on the [Silver forms and guides page](https://www.unicef.org.uk/rights-respecting-schools/resources/teaching-resources/rrsa-forms-and-guides/silver-forms-guides/). We will ask you to submit the documents below at least **two weeks** ahead of your accreditation date:

1. Your completed evaluation form
2. Your PPT of supporting evidence
3. Your Questionnaire findings form
4. Your programme for the visit.

If you need to contact us in the lead up to your visit about any aspect of your work on RRSA contact your Professional Adviser.

For your virtual accreditation visit you may be allocated an assessor who is not your Professional Adviser, please contact your assessor regarding details of the accreditation visit.

**Payment**

Silver accreditation visits are included in the [RRSA Membership scheme](https://www.unicef.org.uk/rights-respecting-schools/about-us-new/rrsa-membership-model-important-information-for-schools-already-working-with-us/). Schools pay £2 per pupil per year.\* Your Professional Adviser will check that your dates fall within your current subscription period and will be in touch if necessary.

\*Unless your school is a state school in Scotland or another region with a funding arrangement such as Jersey and Guernsey, London, Manchester, Cardiff or Cornwall.